



## VACANCY WITH LINDII PEACE FOUNDATION

LINDII PEACE FOUNDATION (LPF) is a nonprofit non-governmental national organization established in Nigeria in July 2014 with the aim to improve the lives of people through effective and efficient humanitarian and developmental assistance in communities where such supports are essentially necessary within Nigeria. Through international and national networking, LPF provided humanitarian and developmental assistance to individuals, families, schools, Health facilities, and communities in more than twelve (12) states within Nigeria regardless of their ethnicity, political and religious affiliation. LPF fundamentally intervenes in multi-sectoral humanitarian activities majoring in Protection and Nutrition mainstreamed Water Sanitation and Hygiene (WASH) interventions. Other activities include stand-alone Programmes on Nutrition, Protection, Food Security & Livelihood, Education, and Cross-Sectoral areas.

To sustain the Organizational reach (Programmatically and Operationally) the Organization is seeking applicants for the Job title below:

<b>Job Title</b>	WASH Coordinator (Team Lead)
<b>Job Type</b>	Fixed Term
<b>Qualification</b>	Bachelor's degree or Higher National Diploma in Engineering, Environmental Health, Public Health or any other relevant discipline. Additional Certification in WASH or emergency response is an added advantage.
<b>Experience</b>	Minimum of 5-7 years' experience working for a corporate organization. (Previous experience of working with an NGO sector is desirable)
<b>Location</b>	Borno, Adamawa and Yobe (BAY) State.

### **Duty Description:**

This role is the Programme Focal Point that Provides the enabling environment for overseeing the planning, implementation, and monitoring of Water, Sanitation, and Hygiene (WASH) interventions in the BAY states and every activity to be carried out in the project by coordinating between the Programme Team and beneficiaries, stakeholders, and community leaders both in camps and host communities. the coordinator will ensure the effective delivery of high-quality WASH services in line with program objectives, donor requirements, and international standards. He organizes meetings, and focus group discussions to ensure community participation and feedback responses from beneficiaries. He ensures the safety and well-being of every beneficiary and sees that all elements of AAP and "Do no Harm" Policy are maintained, including sustaining gender mainstreaming throughout the Project life cycle. And collate all Programme Reports Monthly.

### **Job Description:**

#### **Assessment:**

- Provide WASH sectoral leadership and technical support to rapid needs assessments and their analysis and ensure their linkage to activity plans and budgets.
- Assess in-country resources and capacities (human, material, and financial) for WASH program rollout as per agreed objectives. In addition, evaluate the strengths/gaps in the capacities.
- Implement and maintain prescribed reporting systems to monitor and evaluate the objectives, indicators and outcomes of the projects

### **Program Design:**

- Formulate the overall aims and objectives of the WASH response program through development of a clear WASH strategy for senior Country Management.

- Design an appropriate overall response to the country-specific needs, considering the needs of the community; the current levels of in-country WASH capacity, and the overlapping of WASH and other LPF sectors.
- Select and design from an array of appropriate technologies for water systems for the given context, including source selection (ground water, surface water), abstraction, storage, treatment and distribution for new systems and/or the rehabilitation of old Water systems.
- Select and design the most appropriate form of sanitation system (to include excreta disposal, vector control, solid waste disposal, drainage) taking full account of local conditions, resources, customs, and cultural norms.
- Select and design, in collaboration with other actors a suitable hygiene promotion program that suits the local context and would be widely accepted by beneficiaries.
- Ensure and advocate for the consideration of cross-cutting areas such as; gender, protection, Disaster Risk Reduction (DRR) and sustainability within all WASH interventions. Also taking into account the importance of integration with other key sectors such as health and nutrition.
- Support further development of WASH interventions through the use of project conceptualization and planning skills such as SWOT analysis and Stakeholder mapping
- Ensure Sphere and National standards are considered through the program cycle and are well documented.
- Develop concept papers, letters of intent, proposals and budgets related to the above.

#### **Resource Management and Implementation:**

- Plan, lead, and manage WASH program in a phased and prioritized manner in full consultation and coordination with Lindii Peace Foundation's staff and other agencies both governmental and non-governmental.
- Work closely with Human Resources team for planning and hiring of the WASH team.
- Build the WASH team capacity to respond to the emergency and development phases.
- Ensure gender and protection is considered throughout the project cycle, with women being enabled to influence decision making around WASH challenges.
- Ensure WASH program is integrated with DRR, gender, protection, and nutrition as and when appropriate.
- Design and develop appropriate supervisory, monitoring, and evaluation systems for WASH interventions.
- Work closely with program support functions (logistics and finance departments) for WASH program supplies and activities planning.
- Oversee the allocation and use of WASH resources, ensuring that materials, equipment, and personnel are utilized efficiently.
- Monitor and manage WASH budgets, ensuring that expenditures are in line with program objectives and donor expectations.
- Ensure timely procurement and logistics for WASH supplies and services, working closely with the logistics and finance teams.

#### **Stakeholder Coordination and Partnerships:**

- Serve as the primary point of contact for internal and external stakeholders (e.g., government authorities, donors, local NGOs, community leaders, and UN agencies) on all WASH-related matters.
- Represent the organization in WASH sector coordination meetings and forums, contributing to collective efforts to address community needs and align with national priorities.
- Foster strong partnerships with local authorities and key stakeholders to ensure community ownership and sustainability of WASH initiatives.
- Coordinate with other sectors (e.g., health, nutrition) to ensure integrated, multi-sectoral approaches that address the underlying determinants of health.

#### **Information and Co-ordination:**

- Provide regular updates and technical guidance to the team on progress, priorities, and challenges – verbally and in writing.
- Responsible for oversight of staff workplans, vacation schedules, staff training, development, and appraisals.
- Represent LPF to external stakeholders such as governmental and non-governmental groups, Donors, and relevant clusters
- Showcase the work of LPF to Donors and the private sector to explore future funding opportunities

#### **Emergency Preparedness and Response:**

- Lead rapid assessments and coordinate emergency WASH responses during crisis situations (e.g., natural disasters, disease outbreaks, conflict settings).
- Oversee the immediate installation or rehabilitation of water and sanitation systems, distribution of hygiene kits, and emergency hygiene promotion in the affected areas.
- Develop and implement contingency plans to ensure preparedness for future emergencies.

#### **Advocacy and Public Awareness:**

- Advocate for improved WASH services at local, regional, and national levels, engaging with policymakers, community leaders, and local governments to influence WASH-related decisions.
- Raise awareness around key hygiene and sanitation issues through public campaigns, media outreach, and community dialogues.
- Promote community-based approaches that empower local communities to take ownership of WASH services and practices.

#### **Other Compliance Information:**

- Eager and required to adhere to LPF's principles and values and promote gender justice and women's rights.
- Understanding of and commitment to adhere to equity, diversity, gender, child safety, and staff health and wellbeing principles.
- Ensure that the properties in the place of work are respected and that no damage is caused to them.
- Adhere to implementation standards, LPF ways of working, and the terms of the LPF Code of Conduct; including the commitment to zero tolerance on SEA and the obligation to report SEA cases.
- He / She must not use their position of being engaged in LPF work to gain favors or material advantage.

#### **Selection Criteria Core Competencies**

##### **Skills:**

- Ability to work independently and as a team player who demonstrates leadership and is able to support and train staff and also able to work with disaster-affected communities in a sensitive and participatory manner.

##### **Communication Skills:**

- Well-developed written and oral communication skills. Able to communicate clearly and sensitively with internal and external stakeholders as a representative of LPF. This includes effective negotiation and representation skills.

##### **Integrity:**

- Works with trustworthiness and integrity and has a clear commitment to LPF's core values and humanitarian principles.
- Resilience/ Adaptability and flexibility: Ability to operate effectively under extreme circumstances including stress, high-security risks, and harsh living conditions. Works and lives in a flexible, adaptable, and resilient manner.

Awareness and sensitivity of self and others: Demonstrates awareness and sensitivity to gender and diversity. Have experience and the ability to live and work in diverse cultural contexts in a culturally appropriate manner. Has a capacity to make accurate self-assessments, particularly in high-stress and high-security contexts.

### Work style:

- Is well-planned and organized even within a fluid working environment and has a capacity for initiative and decision-making with competent analytical and problem-solving skills.

### Knowledge and Technical skills:

- knowledge of LPF policies and procedures. Requires general information management and telecommunication skills and proficiency in information technology/ computer skills.
- Minimum of 3 – 5 years of humanitarian aid experience.
- Multiple language skills desirable. Graphics technical competencies required for this position
- High level of experience in developing information and communication related technical tools guidelines and systems.
- Strong understanding of WASH technical standards, including water supply (e.g., boreholes, hand pumps, distribution systems), sanitation (e.g., latrines, waste management), and hygiene promotion strategies.
- Experience with monitoring and evaluation tools, including data collection methods, surveys, and reporting.
- Proficiency in project management software and tools (e.g., MS Office, project management systems, GIS mapping tools).
- Strong financial management and budgeting skills.
- Qualifications and / or experience in professional information and communication-related fields.
- Strong assessment, evaluation, analysis, and strategic planning skills.
- Knowledge of Humanitarian /Human rights / Refugee Law.

### **GENERAL INFORMATION**

For an application to be valid, an applicant's Application letter and CV must contain the following information:

- Name of the Applicant (Must be the same as Name on Bank/Account Information)
- Gender
- Phone Number and/or Email Address and/or Contact address (Residential)
- Nigerian Government-Approved ID Card (Either NIMC/National ID, National Voter's Card, International Passport, or Driver's License)
- Indigene certificate (if Any)
- Birth certificate/declaration of age
- Language proficiency (List the Language and State your Proficiency level)
- Referee (minimum of 2 referees)

### Other information

- The contract duration is 6 Months with possible extension upon satisfactory performance
- For an application to be valid, responsive References/Referees should be captured in the application with full and accessible contact information/details.
- Only applicants who scale through the prerequisite conditions will be invited for an interview.
- Interested applicants should submit the hardcopy of their resume, cover letter, and credentials at LPF Maiduguri Office OR send via email to [hr@lindiipeacefoundation.org](mailto:hr@lindiipeacefoundation.org) as a single file **using the position title as the subject of the mail.**
- All applications should be received on or **before CoB 18th October 2024**. The application will be assessed on a rolling basis.